

James Island Charter High School
Senior Clearance Form
 2018-2019

Senior Name: _____

You may begin filling out this form on **May 24, 2019**. Outstanding fees, Graduation Parking Tickets, and Textbook Obligations will only be cleared in the Performing Arts Center at the times listed below. This clearance form is to be completed and turned into Mr. Drake ***no later than 3:00 pm on May, 31, 2019.***

Schedule for Senior Checkout:

Tuesday, May 28, 2019 10:20 - 11:20 and 12:30 - 1:30 in the PAC
 Wednesday, May 29, 2019 10:20 - 11:20 and 12:30 - 1:30 in the PAC
 Thursday, May 30, 2019 10:20 - 11:20 and 12:30 - 1:30 in the PAC
 Friday, May 31, 2019 8:00 - 9:00 in the PAC

Item	Personnel Responsible	Teacher Signature
2019 JICHS Senior Survey (Students must log into Naviance)	Gallagher (Guidance)	
Cafeteria Fees (All past due lunch fees must be paid)	Balmer (Cafeteria)	
Library Clearance (All library books / calculators returned & fees paid)	Ball / Crumpton (PAC)	
Outstanding Fees Paid (All activity, athletic, and instructional program fees have been paid)	Burlingham (PAC)	
Graduation Parking Tickets	Childs-Kindred (PAC)	
Textbook Obligations (All textbooks have been returned and textbook fees have been cleared)	Drake (PAC)	

By signing below, you acknowledge that you have received 3 parking tickets for the James Island Charter High School Commencement Ceremony on June 8, 2019.

Senior Signature: _____

Date: _____

When completed, return this form to Mr. Drake in Office 120.

Administrator (Last Signature): _____

Date: _____