

JICHS Prom 2019 - Non-JICHS Guest Permission Form

Dear JICHS student,

This letter pertains to your request to bring a non-JICHS guest to the **March 9th, 2019 JICHS Prom** at Charleston Gaillard Grand Ballroom. We are happy that your guest will be joining us. In order to allow your non-JICHS guest to attend, we have to follow certain safety and security guidelines to ensure that all attendees have a pleasant experience.

Non-JICHS 2019 Prom guests may include:

SC home-schooled students	SC HS students attending another SC public or private HS	Former JICHS alumni	Post-HS guests in military, employed or in college	HS guests from other states	Guests that might be in other categories... see sponsors for more info
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Non-JICHS 2019 Prom guests requirements:

Is 14-20 years old (14 and in HS)	Completes JICHS Prom permission form to attend as guest	Provides copy of valid SC, military, or other official state driver's license	Agrees to abide by all SC, CCSD & JICHS laws & policies while attending	Is appropriately dressed, behaved, mannered, & well-spoken while attending	Agrees to abide by rules of on-site JICHS staff & chaperones while attending
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- JICHS Member must buy Non JICHS Guests their tickets.
- Guests under the age of 14 or over the age of 20 as of **March 9, 2019**, will not be permitted to attend. Parents will not be permitted to attend without consultation & permission of 2019 JICHS Prom Sponsor.
- Out-of-state guests must be in HS, college or the military, must provide official & valid state Drivers License ID, and must provide appropriate supervisor reference (on back), to attend the 2019 JICHS Prom.
- JICHS students are responsible & liable for the behavior of their guests. JICHS students & guests are also expected to abide by **SC, CCSD & JICHS laws & policies** before & after the Prom, so make wise & safe choices while having fun. (See page 3)
- All 2019 Prom guests (JICHS & non) are expected to have valid JICHS or state Drivers License as **proper ID** on person while attending.
- Non-JICHS guests must comply with all requirements before attending JICHS Prom 2019.

The Non-JICHS Guest Permission Form is on the back of this letter. Non-JICHS guests must:

- [1] Complete the form, with appropriate signatures, emails & phone numbers included,
 - [2] Attach paper copy of valid SC, military, or other official state driver's license, and
 - [3] Return all to Ms. Quinn (see below) by **Friday, Feb. 15th, 2019** by mail, email or fax. **No Exceptions.**
- Details found on back.

We look forward to having an amazing 2019 JICHS Prom, and we are delighted to have you and your guest join us there. Please complete the form on the back and return with copy of proper ID by deadline. Let's have a great Prom!

Andrea Quinn - Prom Sponsor

Planning, Fees, Permission Forms and everything else

andrea_quinn@charleston.k12.sc.us

2019 JICHS Prom – **March 9th, 2019** – Gaillard Grand Ballroom, Charleston Gaillard Center – from **6:30-10:30 PM**
 Fax: 843-762-5228 Mail: JICHS (attn.: Andrea Quinn), 1000 Fort Johnson Rd., Charleston, SC 29412
 Have questions? Want to email your form & ID to Mrs. Quinn? Go for it: andrea_quinn@charleston.k12.sc.us

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Dear non-JICHS Prom 2019 guest,

We are pleased to have you attend our 2019 JICHS Prom this year as a guest of a JICHS student. Please complete this form and return (hardcopy/email PDF/mail/fax) by/before **Friday, February 15th, 2019**.

[1] Name of JICHS Student: _____	[2] Name of non-JICHS Guest: _____
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MY STATUS: [3] Choose **ONE** category box below & fill out information:

<input type="checkbox"/> I am a SC home-schooled HS student. <input type="checkbox"/> my valid official state DL copy is attached _____ DL # & State of Residence _____ Date of Birth _____ Parents'/Guardians' Name(s) _____ Parents'/Guardians' Phone(s) <input type="checkbox"/> I have had an appropriate supervisor complete the confirmation box below.	<input type="checkbox"/> I am a student attending another SC public/private HS. <input type="checkbox"/> my valid official state DL copy is attached Name of HS, city: _____ (circle) PUBLIC or PRIVATE Printed name/phone # of confirming administrator/supervisor: _____ <input type="checkbox"/> I have had an appropriate supervisor complete the confirmation box below.
<input type="checkbox"/> I am post-HS, and I am: (circle) full-time employed in military in college other Where?: _____ <input type="checkbox"/> my valid official state DL/military ID copy is attached <input type="checkbox"/> I am a JICHS alum... if yes, Class of: _____ <input type="checkbox"/> I have had an appropriate supervisor complete the confirmation box below	<input type="checkbox"/> I am a HS student at a public/private HS in another state <input type="checkbox"/> my valid official state DL copy is attached Name of HS, city & state: _____ (circle) PUBLIC or PRIVATE Name/phone of confirming administrator/supervisor: _____ <input type="checkbox"/> I have had an appropriate supervisor complete the confirmation box below

APPROPRIATE ADMINISTRATOR/SUPERVISOR: [4] Complete the confirmation box below:

I confirm that (name of non-JICHS guest) _____ is a student/employee in good standing at our HS, college or place of employment. The individual has no outstanding disciplinary or legal issues, and there are no other factors that might bar them from attending our James Island Charter High School 2019 Prom on Saturday, March 9th, 2019 . Supervisor name printed : _____ title : _____ date : _____ Supervisor signature : _____ email & phone : _____ FYI: JICHS Prom sponsors call or email supervisors to double-check guests. If we cannot contact the supervisor, or if the form is incomplete, you don't join our prom. We throw an amazing prom, & would love you to join us. Please turn in forms and ID pictures on time.

NON-JICHS GUEST SIGNATURE: [5] Confirm & Sign this statement below:

I agree to abide by all SC, CCSD & JICHS laws & policies, & the rules of on-site JICHS staff & chaperones, while attending the James Island Charter High School 2019 Prom on Saturday, March 9th, 2019 . non-JICHS Prom guest signature : _____ date : _____ non-JICHS Prom guest email : _____ phone # : _____

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Junior and Senior Prom Dance Rules for James Island Charter High

1. Once you enter the dance, you must remain in the building until you are released for the evening. If you leave/exit the dance, you may not return. No loitering is permitted in the parking lot.
2. Students who do not drive themselves to the dance must be picked up no later than 15 minutes after the end of the dance. Students may be denied to attend future dances if their ride is late.
3. All attendees must have a valid picture ID to verify eligibility to attend a dance. NOTE: Guests coming to the dance who are not enrolled at JICHS must be under the age of 21 but at least in the ninth grade to be eligible to attend the dance.
4. Any person suspended or expelled from Charleston County School District or any other school district may not attend a dance.
5. Proper Prom attire is required for attendance. Footwear is expected of everyone and must be kept on at all times for Health Departmental reasons. Flip flops, slippers, and tennis shoes are not allowed. **Ladies** must wear Prom dresses that conceal chest, midriff, and thighs. Dresses or slits must be no shorter than fingertip length. Backs may not be lower than the natural waistline. Pantsuits must be of formal nature (no jeans). Long gowns and appropriate length cocktail dresses suffice. **Gentleman** must wear a tuxedo or coat, tie, and dress pants with closed-toe shoes. Shirts must remain on and tucked in for the entire dance. Dress pants are allowed, but no jeans. Jackets are preferred, but not required.
6. Students who dance in an inappropriate manner will be asked to leave the dance and will not receive a refund of the admission fee. No crotch-to-crotch or crotch-to-buttocks dancing is allowed. **Parents will be notified if the students have been asked to leave the dance.**
7. For safety reasons, dancers need to avoid excess crowding together in the center of the dance floor. No body surfing allowed.
8. Students and guests agree to being subjected to a passive alcohol detector upon entry.
9. Students and guests agree to being re-tested with a passive alcohol detector based on reasonable suspicion of alcohol usage anytime during the event.
10. Please do not leave valuables unattended. The school assumes no responsibility for loss or theft of items.
11. Students need to remember that the Charleston County and JICHS Code of Conduct applies to all participants at any school function, including dances. Failure to comply with the rules may result in potential loss of after-school activities and events or other disciplinary actions, i.e. marching at Graduation ceremony.
12. Only students of JICHS in a current Junior or Senior advisory may purchase tickets for entry, one for self and one for a guest (see above stipulations on guests). The guest must accompany the student at the event.

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