

## JICHS ID Policy: 2017-2018

**THE JICHS ID CARD MUST BE WORN AT ALL TIMES AROUND A STUDENT'S NECK WHILE ON CAMPUS for safety and security reasons.** Any variance from this must have administrative approval. This card is nontransferable, is the property of JICHS, and must be surrendered at the request of a staff member. A replacement charge of \$5 is assessed for lost, defaced, and/or damaged cards. Non-payment of fines will result in loss of privileges (including but not limited to those below).

**Failure to display the ID card properly, purposely damaging the ID card, wearing of another student's ID card, or failure to pay ID obligations, etc. will result in disciplinary action.** It is the responsibility of the student to get a temporary ID from the Attendance Office upon entering the campus if he/she forgets the ID card. Arriving late to class, or having to leave class in order to get an ID, will result in disciplinary action. Each temporary ID is valid for one school day. Students who abuse the use of temporary IDs as determined by administrators will face disciplinary action. Refusal to wear the ID card will result in immediate disciplinary action.

**Students inside the classroom without an ID when the tardy bell rings should be written a pass to the Attendance Office. Students will then return with a temporary ID as well as a time-stamped "ID Violation" pass. Students outside the room without an ID when the tardy bell rings will still be considered tardy.**

**If a student arrives to school in the morning without their ID they MUST FIRST REPORT to the Attendance Office. If they report and are processed a temporary ID prior to 7:52, students will not be charged with an ID violation. Please note that students who are processed AFTER 7:52am will receive an ID violation.**

After three warnings have been used within the semester, subsequent ID violations will result in administrative consequences referenced below:

ID	Consequence	Description
1-3	Warning	Check in at ID Sweep (Attendance Office), receive a temporary ID, and a time-stamped pass to return to class. Parents will be immediately notified by automated email/phone call.
4-5	Lunch Detention	Check in at ID Sweep (Attendance Office), receive a temporary ID, and a time-stamped pass to return to class. Referral submitted and students <b>MUST</b> return the very next scheduled lunch to their administrators office for lunch detention. Parents will be notified by an automated email/phone call.
6	ID Violation Detention	Check in at ID Sweep (Attendance Office), receive a temporary ID, and a time-stamped pass to return to class. Referral submitted and students will serve a 2-hour after school detention. Parents will be notified by an automated email/phone call.
7-8	ISS	Check in at ID Sweep (Attendance Office), receive a temporary ID, and a time-stamped pass to return to class. Referral submitted and students will serve ISS for a full day. Parents will be notified by an automated email/phone call and during this time the student's Assistant Principal will meet with the student and conference with the parent by telephone. Teachers have the option to call the student from the ISS room in the case of a major assignment.
9	Conditional Suspension Conference with Student's Assigned Administrator	Check in at ID Sweep (Attendance Office), receive a temporary ID, and a time-stamped pass to return to class. Referral submitted and students will meet with his/her assigned Assistant Principal to set up a conference with a parent/guardian. Academics, attendance, privileges, and discipline topics will be discussed. The student will be placed on JICHS Administrative Probation for the remainder of the school year. During the probation period, if the student is further involved in an infraction of school rules, s/he may be suspended or recommended to the JICHS Discipline Committee.

### Important Notes:

- Any student who does not arrive to class within 5 minutes of the printed pass can be considered cutting class.
- Loss of privileges may include (but not limited to):
  - Loss of parking for 30 days
  - Loss of parking for remainder of semester
  - Loss of late-in/early-out - 1 week, 2 weeks, remainder of the semester
  - Loss of exam exemptions for official tardy referral
  - Loss of social lunch
  - Loss of participation/attendance to extra-curricular events